



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

November 22, 2022

**NOTICE TO PROSPECTIVE BIDDERS**

**Small Business Enterprise**

Contracting Opportunity  
Division Three

**CONTRACT ID: D3POC0149**

**WBS #: PER SITE**

**F.A. #: STATE PROVISIONS**

**COUNTY: ONSLOW AND PENDER COUNTIES**

The North Carolina Department of Transportation is requesting bids for **District 1 On-Call Tree Trimming, Cutting and Stump Grinding Services as Needed in Onslow and Pender Counties (SBE)**. The contractor must furnish all labor, materials, personnel, equipment, and traffic control.

**SBE PROGRAM INFORMATION:**

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. **Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project.**

**Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:**

<https://connect.ncdot.gov/business/Pages/default.aspx>

Per G.S. 136-28.10, a NC General Contractor's license may be waived for SBE contracts. For this project, the NC General Contractor's license will be waived.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
5505 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

*Telephone:* (910) 341-2001  
*Fax:* (910) 675-0143  
*Customer Service:* 1-877-368-4968  
*Website:* www.ncdot.gov

*Location:*  
5505 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

Per G.S. 136-28.10, Contract Payment and Performance bonds may be waived. For this project, the Contract Payment and Performance bonds will be waived.

Bid Bonds are not required for this project.

**BID OPENING:**

Sealed bids must be received at **NCDOT Division Operations** located at **5501 Barbados Blvd., Castle Hayne, NC 28429** by **2:00 pm on Thursday, December 15, 2022**. Bids must be submitted on the official bid form included with the entire contract proposal and shall display the following statement on the front of the bid envelope:

**QUOTATION FOR D3POC0149:**

DISTRICT 1 ON-CALL TREE TRIMMING, CUTTING AND STUMP GRINDING SERVICES AS NEEDED IN ONSLOW & PENDER COUNTIES (SBE) TO BE OPENED AT 2:00 PM - DECEMBER 15, 2022.

**NOTE: The Bid Opening is accessible in Person OR using Conference Call by dialing 1 (877) 336-1829 and enter the following Access Code 4500785# to hear the bid results live.**

**CONTRACT AVAILABILITY INFORMATION:**

The Availability Date for this project is March 1, 2023.  
The Completion Date for this project is February 28, 2024.

**CONTACT INFORMATION:**

Please refer to the Contract Description referenced when making requests or inquiries regarding this project. If you have questions, or need additional information concerning this project, you may contact Keith Groves, 910-259-4919 or email [bkgroves@ncdot.gov](mailto:bkgroves@ncdot.gov)

Visit <https://connect.ncdot.gov/letting/Pages/Division.aspx> and select a division number from the state map for other projects in Division 3 and throughout the state.

Sincerely,

DocuSigned by:  
  
02B404268BC84C2...  
Jonathan W. Mitchell  
Division Contract Engineer

Cc: D. Chad Kimes, PE  
Katie E. Hite, PE  
Anthony W. Law  
Trevor Carroll, PE  
Caitlin M. Marks, PE  
Adrienne Cox  
Keith B. Groves